October 5, 2026 Minutes

Attending: Louise Garwood, Anne-Marie Nolan, Dan Hamilton, and guest Dave Cameron

Minutes And Treasurer Reports

- September 2026 minutes approved with spelling and punctuation corrections. AMN, DH
- Treasurer reports for June, July, August, and September were not yet available. LG/AMN/HW

Town Hall Preservation

- Expected state approval for architectural asphalt shingles and structural roof repairs.
- ARPA funding scope, front-door repairs, contractor details, and the roof-only preservation restriction remain under discussion.

Website And Archives

- Website updates will include new members, officers, and a state document on Commission purpose. DH
- Evaluation books have been digitized; archival storage, box sizing, and funding source were discussed. DH
- School records, obituary copies, and historical research notes require retention and digitization decisions.

Digital Systems and Storage

- **MACRIS** filtering produced a list of West Brookfield properties at least 100 years old, in spreadsheet file.
- Email delivery failures from the commission's information account were reported by DH.
- Storage cabinets, file index, furniture, and equipment inventories may not be current. LG, AMN, DH

Scholarship And Collections

- Scholarship eligibility requirements remain under review.
- The **Jacob Knight** collection was confirmed as belonging to the commission. DH
- Possible display, donation, framing, or fundraising uses for collection materials were considered.

Membership And Outreach

- **Steve Anderstrom** was recommended for appointment to the Historical Commission. LG
- Associate volunteer participation by **Bonnie Holske** in Facebook outreach was discussed. LG
- The commission considered public access to digitized materials and a more structured historical-preservation narrative. DH

New Business

- A $50 White Christmas booklet advertisement was approved. LG
- Membership renewals, resignations, associate roles, and ethics requirements were reviewed.
- The commission discussed displaying a large mural and developing future preservation programs. LG

Respectfully Submitted,

Dan Hamilton, Secretary