

Attending: Heather Walker, Dan Hamilton, Jesse Morrison, and Anne-Marie Nolan

Agenda

Call to order

Minutes October review - vote

Treasurer's Report

**Pending Business:**

Jake Knight final planning-exhibition-refreshments

Website and Digital - Dan scanning updates

Town Hall Construction review updates

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**Meeting Opened:** Heather called the meeting to order on November 3, 2025, at 7:00 pm.

Call to order: Attending: Heather Walker, Dan Hamilton, Jesse Morrison and Anne-Marie Nolan.

October Minutes Approval: Motion was raised by Dan, seconded by Jesse, and motion carried with no discussion.

Treasurer's Report: Heather read the report with approved expenditures and submitted payments to Louise as reimbursement for BT Copy and Print for \$89 and to Heather as reimbursement for frames for the J. Knight Exhibition for \$287.65, all from the Town account. The motion to approve the Treasurer's report was raised by Anne-Marie, seconded by Dan. Motion carried with no discussion.

**Pending Business:**

Jacob Knight Planning: Heather reported that 39 objects are framed, packed, and ready to go. She plans on going to the Ruth Wells Center on Wednesday 11/5 to do the final measuring. All objects are separated by room location with post-it notes to simplify placement. Arrival time for members will be 8 am on Saturday to set up the objects (1-2 hours). Labels are ready to print, poster putty purchased, and exhibition texts for each room. Dan will need a table to set up the screen for his 17-minute video; he plans to have a sheet with QR code for people to access later as well as a YouTube link. Anne-Marie will bring the JK tablecloth to be placed on the piano with a "No Food or Drink" sign. Heather will use the bio from Becker. Discussion ensued on Jacob Knight's poetry played as an audio in the background. Anne-Marie volunteered to join Heather on 11/5 to check on the kitchen for setting up refreshments and will pick up plates from Louise. The napkins ordered came in. Various refreshments were discussed. Arrival time for members will be 9 am on Sunday before the 12 pm start. Heather will ask about setting up chairs there on Wednesday. Heather predicted that about 200-300 people will come. There is no schedule of events. Where to store JK's objects (Leicester or storage) will be discussed after the Exhibition. November 30 is de-install date, time TBD.

Web/Digital Scanning Update: Dan has finished scanning Bill Jankins. He is now scanning the photos and material on top of the file cabinets. Minutes have been put up.

Town Hall: Louise sent an email regarding the Town Hall roof slate issue. She asked for the 2001 Preservation Restriction Agreement to be sent to her which was done. Jesse will draft a letter to the Town Administrator with the Historical Commission's recommendation that slate (repair/replace) is the preferred historically accurate material to be used rather than architectural asphalt shingles. Jesse will circulate the letter to members.

**Motion to adjourn the meeting:** Motion to adjourn was raised by Anne-Marie, seconded by Jesse, and carried with no discussion. The meeting ended at 7:53 pm. Next meeting is scheduled for Monday, December 1, 2025, at 7:00 pm.