

Monday, December 4, 2023
December West Brookfield Historical Commission Notes

Attendees: Louise Garwood, Jesse Morrison, Heather Walker, Anne-Marie Nolan, Ryan Gough

Minutes approved - Vote, November 6th meeting minutes- Approved, Quorum present

Discussions re: November meeting minutes- none

Treasurer's Report:

Appointment Updates

175th town incorporation event planning

Old Indian Cemetery

Old Methodist Cemetery

Demolition Delay for 2024 Town Meeting

Scenic Road (see new business)

New Business:

HC Budget Review for town administrator and advisory board

Contacted Graphic Designer, Melanie Gajewska of Warren

Little Marshy Meadow

Scenic road process

Notes

Meeting Opened - Louise called meeting to order at 7:05 PM.

Last Month's Minutes Approval- Treasurers report will be noted in minutes with details on the Report only.

Discussions re: November meeting minutes:

Treasurer's Report: was presented by Heather Walker. Still no word from Accountants office. HW will keep trying. No expenditures in past 30 days. Proposed expenses for 175th passed: \$100. Gift certificate for Salem Cross Inn to Bill Jankins for 175th celebration presentation. Refreshments not to exceed \$100. (Town Account) Vote taken. Memorial tree: \$380. To be reimbursed to Lg. Vote taken.

Lg made motion to accept Treasurer's report as presented by Heather; Jm seconded. Motion carried.

Appointment Updates: All appointments updated but for Ms. Conflict of Interest Training required by town upon appointing. A-Mn and Lg completed. All updates in desk folder Appointments.

175th: Heather worked with Bill to put together presentation. Bill has text- Hw putting slides together. Jeff Robbins will lend his projector. Meet at Sr. Center at 11:00 to set up. Sr. Center: No charge as we are a Town Committee. Anne-Marie confirmed with Dan Hamilton- videography. Quaboag Historical Society will have Museum open 12:30-1:30 pm, offering tours of museum collections, music and light refreshment. Rg will coordinate refreshments for Presentation Event. A-Mn and friend will bring plate of cookies. Louise took care of the newspaper releases and Postering.

Old Indian Cemetery: Field works starts in Spring, April/May. No actual estimate for date to commence at present. Otherwise, status quo.

Old Methodist Cemetery: Contact Amy for her proposal. Lg

Demolition Delay: Jesse still contacting local towns to set up meetings with other local historical commissions to learn more about their processes. Tried Sturbridge- no reply. Concord, MA, Amherst. Hw will work with him on this. Lg to contact Jenn Doherty from MA Historical Commission as well as we shared that we have resistance. Will request that she attend public hearing if she is available.

Jacob Knight: Does Heather need any support from other committee members? Heather stated that she will begin organizing the exhibit in January. Louise to design some type of poster. January meeting we will all bring in list of folks to receive invitations. Rg can order and mail them. (expenses to come from Town Acct.)

Scenic Road Process: Anne-Marie requested lists of new property owners along Scenic Roads from Assessors Office. We do need to update graphic and notify owners on new roads and new any new owners. Solidify specific changes to amend By-Law for process.

HC Budget Review: Town Administrator/Advisory approved request for \$752. FYF 2024.

Graphic Design: Lg contacted Melanie Grajewski, graphic design from Warren. Still no reply. Will contact other designer for proposal to re-do Scenic Rd. Map/brochure for 2024.

LMM Nov., Brick work completed by Town and Country. Seeded for spring greening.

Town Hall Maintenance: Lg will reach out to Town Admin to be kept in loop, making sure the Outside work is set as priority!

New Business:

Tree: American Sycamore tree planted on common in memory of Dick Rossman.

Tree from Bigeows Nursery in Northborough. Lg will be reimbursed \$380. (tax exempt) from England Fund. Vote taken.

Scenic Road Signs: AMn will contact Highway Department re: Wickaboag Valley Road Scenic Road signs at each end starting at end of Church St. Also will mention missing signs to be replaced.

Motion to Adjourn Meeting: meeting was ended at 8:03 PM. Next Meeting is scheduled for January 8th as first Monday is New Years Day.