

Monday, November 6, 2023
November West Brookfield Historical Commission Notes

Attendees: Louise Garwood, Jesse Morrison, Heather Walker, Ann-Marie Nolan Rachel Gulen

Agenda

Minutes approved - Vote, October's meeting minutes

Discussions re: October's meeting minutes

Treasurer's Report

Appointment Updates

175th town incorporation event planning

Old Indian Cemetery

Old Methodist Cemetery

Demolition Delay for 2024 Town Meeting

Scenic Road (see new business)

New Business:

HC Budget Review for town administrator and advisory board

Contacted Graphic Designer, Melanie Gajewska of Warren

Little Marshy Meadow - workday Oct. Fall Clean up support EQLT

Scenic road process

Notes

Meeting Opened - Louise called meeting to order at 7:05 PM.

Last Month's Minutes Approval- Do we need a publication version without financials with the new rules in place? Notes are approved as is; Louise wants to edit out some of the Narrative and thus notes will need to be re-approved in the December call. Louise proposed motion, Rg and Anne- Marie supported motion to approve and all agreed.

Discussions re: October's meeting minutes:

Treasurer's Report: was presented by Heather Walker. Town officers are playing catch up as we are still trying to figure out the state of accounts since pandemic. No expenditures in past 30 days. Rg made motion to accept Treasurer's report as presented by Heather; Louise seconded. Motion carried.

Appointment Updates: Jesse completed his appointment paperwork June 2025 is end date. Takes 4 to make a quorum moving forward. Do we need to keep a copy of the new certificates? New goal, for May meeting, to review who needs to enter the renewal letter process. Rg to research what the new process is since she is impacted first.

175th: Heather to connect with Bill to set final date with the ones that align with the Senior Center availability. No charge as we are a Town Committee. 20 minute presentation by Bill of the Common Area. Anne-Marie to contact Dan Hamilton. Louise to connect with Amy to see if we can coordinate with Quabog Historical Commission. Rg will coordinate refreshments. Louise will take care of the public relations for the event.

Old Indian Cemetery: Field works starts in Spring, April/May. No actual estimate for date to commence at present. Otherwise, status quo.

Old Methodist Cemetery: Confirmed WB ownership through maintenance with Ben Hailey, Parks Service of MA Historical Commission. The Fannin's are fine if Amy takes on this project. Contact Amy for her proposal.

Demolition Delay: Jesse still contacting local towns to set up meetings with other local historical commissions to learn more about their processes. Dates and locales to be determined. Pending communication with Jen Doherty from MA Historical Commission as well as we shared that we have resistance.

Jacob Knight: Does Heather need any support from other committee members? Heather stated that she needs to organize the exhibit in January. Louise to design some type of poster. Someone to organize list of folks to receive formal invitations and then Rg can order and mail them.

Scenic Road Process: Anne-Marie is in process of working out her process documentation. We do need to update graphic and notify owners on new roads and new any new owners. We were contacted about work being done on New Braintree Road; but, this would be planning or zoning board. How do we make a complaint?

New Business:

HC Budget Review: Louise received email from Town Administrator and will need to present her budget to the Town Administrator.

Graphic Design: Louise was contacted by Melanie Gajewska about whether she had a Franklin marker on her property and had not heard back from Warren HC. Louise noticed that she was a graphic designer and we may ask her to take on some of PR work.

LMM Oct 8th, Boy Scouts helped out with work day. Louise appealed that we should be doing more to support the EQLT. Brick Blanks are received and begin to work on design. Center will start as blank at first so that in future it could become some type of visual point of interest.

Town Hall Maintenance: Architectural Insights new proposal came in, doubled now that is post covid and Town accepted and approved to pay out of HC grant. Work on inside steps also came out of our grant.

Motion to Adjourn Meeting: meeting was ended at 8:40 PM. Next Meeting is scheduled for December 4th